



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		ANNAMACHARYA COLLEGE OF PHARMACY
• Name of the Head of the institution	Dr. D. SWARNALATHA	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	08565251865	
• Mobile no	9848998651	
• Registered e-mail	ancpaet@gmail.com	
• Alternate e-mail	dug.swarna@gmail.com	
• Address	Tallapaka Panchayt, New boyana palli Post	
• City/Town	Rajampet Mandal, Kadapa (DT)	
• State/UT	Andhra Pradesh	
• Pin Code	516126	
2.Institutional status		
• Affiliated /Constituent	Jawaharlal Nehru Technological University Anantapur, Anantapuramu	
• Type of Institution	Co-education	
• Location	Rural	

• Financial Status	Self-financing				
• Name of the Affiliating University	Jawaharlal Nehru Technological University Anantapur, Anantapuramu				
• Name of the IQAC Coordinator	Dr. P. Dwarakanadha Reddy				
• Phone No.	08565251867				
• Alternate phone No.	9985489667				
• Mobile	9959937906				
• IQAC e-mail address	ancpiqac@gmail.com				
• Alternate Email address	dwarakanadha.reddy25@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://ancpap.in/pdf/final-aqar-2019-20-min.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.jntua.ac.in/category/latest-news/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.08	2017	30/10/2017	29/10/2022
6.Date of Establishment of IQAC			02/01/2017		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Annamacharya College of Pharmacy	AICTE - STTP	AICTE	2020-21	401333	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		

<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	02
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>* AICTE Sponsored Short Term Training Programme (STTP) organized Through online mode with Four Phases successfully. * Students and faculty members are registered new courses in Swayam portal * Life Sciences Sector Skill Development Council (LSSSDC) MOU with Annamacharya college of Pharmacy for 2021-22 Accepted and Under process. * Swatchhata Pakhwada was organized and its associated programmes have been conducted periodically. *COVID-19 Vaccination was conducted and were given two doses for faculty and students according to guidelines. GGPAT Qualified through student development cell Innovation Ambassador training programme for Advanced level - MoE,s Innovation Cell by faculty members</p>	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
AI Continuous efforts to obtain development grants from funding agencies	Received grants from AICTE for organizing STTP
Online classes are planned to conduct due to COVID 19	Effective delivery of online classes through online platform

13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <tr> <td>Name</td> <td>Date of meeting(s)</td> </tr> <tr> <td>Governing Body of Annamacharya College of Pharmacy</td> <td>08/03/2021</td> </tr> </table>		Name	Date of meeting(s)	Governing Body of Annamacharya College of Pharmacy	08/03/2021
Name	Date of meeting(s)				
Governing Body of Annamacharya College of Pharmacy	08/03/2021				
14. Whether institutional data submitted to AISHE					
<table border="1"> <tr> <td>Year</td> <td>Date of Submission</td> </tr> <tr> <td>2020-21</td> <td>14/02/2022</td> </tr> </table>		Year	Date of Submission	2020-21	14/02/2022
Year	Date of Submission				
2020-21	14/02/2022				
Extended Profile					
1. Programme					
1.1 Number of courses offered by the institution across all programs during the year	04				
<table border="1"> <tr> <th>File Description</th> <th>Documents</th> </tr> <tr> <td>Data Template</td> <td style="text-align: center;">No File Uploaded</td> </tr> </table>		File Description	Documents	Data Template	No File Uploaded
File Description	Documents				
Data Template	No File Uploaded				
2. Student					
2.1 Number of students during the year	585				
<table border="1"> <tr> <th>File Description</th> <th>Documents</th> </tr> <tr> <td>Institutional Data in Prescribed Format</td> <td style="text-align: center;">No File Uploaded</td> </tr> </table>		File Description	Documents	Institutional Data in Prescribed Format	No File Uploaded
File Description	Documents				
Institutional Data in Prescribed Format	No File Uploaded				
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	345				
<table border="1"> <tr> <th>File Description</th> <th>Documents</th> </tr> <tr> <td>Data Template</td> <td style="text-align: center;">No File Uploaded</td> </tr> </table>		File Description	Documents	Data Template	No File Uploaded
File Description	Documents				
Data Template	No File Uploaded				

2.3	94
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	No File Uploaded
3.Academic	
3.1	54
Number of full time teachers during the year	
File Description	Documents
Data Template	No File Uploaded
3.2	10
Number of sanctioned posts during the year	
File Description	Documents
Data Template	No File Uploaded
4.Institution	
4.1	18
Total number of Classrooms and Seminar halls	
4.2	7350000
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	131
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<ul style="list-style-type: none"> The institution has dedicated vision, mission and objectives 	

that are efficiently interfaced within the stakeholders.

- Being the affiliated institute, the institute implements the curriculum prescribed by Jawaharlal Nehru Technological University, Anantapuramu and imparts quality education depending upon the resource potentiality of the institution.
- The institute's academic calendar is designed as per the guidelines of the JNTUA academic calendar.
- For effective implementation of the curriculum, the following process is developed and deployed.
- The Principal of the college conducts meetings with the various department heads to develop strategies for effective implementation of the curriculum.
- Institute academic committee reviews the curriculum and identifies the activities that will bridge the curriculum gaps. Based on the inputs all the activities are well planned and monitored by academic committee / program committee which constitutes of principal, academic coordinator, academic in - charge, head of all departments and respective class in - charges.
- Teaching plan and records: At the start of the academic year, the subject allocation to the faculty is done at the department level. Course schedules are displayed for the students and circulated amongst the staff.
- Teaching are adopted by the faculty and various learning beyond syllabus activities are planned and conducted for improving the learning of the students and for their holistic development. Faculties are encouraged to impart the curriculum through innovative teaching methods such as presentations, assignments, discussions, workshops, seminars and industrial visits besides the regular/traditional chalk and talk methods.
- We follow the academic calendar provided by the University which is circulated to all departments at the beginning of the semester.
- We prepare Teaching Plan based on the syllabus and the academic calendar framed by the university.
- The College encourages its faculty members to participate in Orientation/Refresher Courses (NPTEL, SWAYAM)/ Workshops/ Seminars organized so as to update their knowledge and to improve the teaching practices.
- The college provides ample books and other teaching and reference materials like journals, magazines, teaching models and software to enable its teachers to ensure effective delivery of curriculum. Library committee conducts meeting and takes appropriate decision regarding the requirement and procurement of books, journals, e-journals. Ensuring staff have opportunities for keeping their skills and

industry/business expertise up to date Encouraging faculty members to evaluate their own learning and teaching practice.

- Encouraging innovation in learning and teaching - planning how practice can be shared amongst lecturers
- Establishing MOUs with various industries and institution.
- The students would have gained strong fundamental knowledge, acquired enough managerial skill and developed an inclination for lifelong learning.
- The teaching and laboratory plans are approved by Head of Department (HOD) before the start of semester and communicated to students by respective course teacher.
- The course files are evaluated by Internal Quality Assurance Committee (IQAC) with help of concerned senior subject teacher and HOD.
- IQAC monitors the academic activities on regular basis to ensure the execution of timetable. It also monitors execution of academic calendar and teaching learning process and finds the gap, if any.
- For a group of around 20 students a teacher is allocated as Mentor.
- Mentor conducts a weekly meeting and does the counselling of poor performing students..
- The academic performance of students is continuously monitored by conducting unit tests, mock examinations during the semester.
- Employing learner centric techniques such as assignments, peer learning, group discussion, brain storming, projects, quiz etc., in the delivery of the academic courses.
- Views of experts from industry, academia and alumni on curriculum are taken regularly.
- Feedback from industry and alumni is given due importance in defining graduate attributes and design of course outcomes.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Effective implementation of evaluation reform of the university are strictly followed and those initiated by its own are ensured by the institution by strict compliance of process and procedure devised/

suggested by the university in order to follow the continuous evaluation system. The Institute has taken following measures for the effective implementation of the evaluation reforms introduced by the University: The Institute has exam coordinators for smooth conduction of the examination. The examination committee meets periodically to discuss all the examination related matters. At Institute level, effective implementation of tutorial and mid examination takes place and results are declared within eight days. The students can see their evaluated answer sheets and discuss the same with concerned faculty. Term test is based on the university syllabus. Descriptive and objective questions are included. Time duration is timed for the examination. It is ensured that questions are relevant to thinking process of the student and of progressive nature. Methodology of presentation is expected in the form of flow chart and sketches from the student to improve the thinking in logical way. The answer sheets are assessed on the point view of understanding the subject as main criteria. At the same time presentation is also looked into. In special case online exam with objective type question papers are set and immediate results are given. Viva and oral are conducted with the current topics in respective laboratory hours has been conducted to give a deep knowledge and discussion to the students in each disciplines. Practical are conducted with the preferred equipments and software and in a healthy environment. All the data are collected and stored in digital format for recovery/reference purpose. For smooth conduction of University theory examination, an internal squad comprising of senior faculty members is appointed. The faculty enter attendance and marks of the students periodically. The credit system is introduced for UG programme. The Institute appoints examiners for the practical examinations and viva voce examinations as per the University regulations. The Institute sends its faculty members as examiners to evaluate semester answer scripts to the affiliating University upon allocation. The regulations, curricula and syllabi of all the programmes offered by the Institute are available in the Institute and the affiliated University websites. The regulations contain the details of the evaluation process. The Officer-In-Charge of the Examination Cell of the Institute has prepared an Instruction Manual as per the guidelines to conduct of examinations and copies are available to all departments. During the Induction program, the newly admitted students are updated about the attendance requirements as well as the pass mark requirements and the grading systems for the internal assessments. Whenever the students are in doubt, they are encouraged to clarify them by discussing with the teachers/principal. Assessment and examination reforms accordingly the assessment and examination reforms as per the directives of university and regulatory bodies, assessment and examination reforms

are practiced and implemented. As per the MHRD quality education with excellence is provided to the students based on student centric learning

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum are included in syllabus as per JNTUA University and followed as per guidelines to students

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year

01

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

01

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

E. None of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

205

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

77

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Special activities can be conducted for Advanced Learners:

1. Graduate Pharmacy Aptitude Test (GPAT) Classes for Guiding for career planning to M.Pharmacy at NIPER

2. Encouraging to communicate research papers in conferences/Journals

3. Encouraging students to participate in various symposiums like quiz, poster presentation, Conferences

Slow Runners activities:

1. Remedial Class works for slow learners

2. Important topics given assignments and allotted separated faculty members (mentor - mentees)

3. Motivational and inspirational speeches towards to changes mindset of students

4. Separate Tutorial classes and day to day practices on important topics

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
577	58

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students centric methods to enhance student involvement as a part of participative learning and problem solving methodology. Experiential Learning like project works and internships. Organise the pharmaceutical industrial visits for students to provide exposure to industrial work culture and followed Problem solving Methodology. Research activities are conducted in each Department under the guidance of senior faculty where the students of different semester get knowledge

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Covid-19 pandemic has worsely ruined the education system in the academic year 2020-2021 and therefore it was not only the choice but also the compulsion of the teachers to learn, adopt and practice the ICT enabled tools as a key instrument within the area of education in the learning and teaching process by enabling self-paced learning through various tools such as assignment, computer etc. As a result of this the teaching learning enterprise has become more productive and meaningful. ICT helps facilitate the transaction by keeping the students updated and enhancing teachers capacity and ability fostering a live contact between the teacher and the student through e-mail, chalk session, e-learning, web-based learning including internet, Laptops and internet became a common practice not only for the teachers but also for the students. Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. MOOC Platform (NPTEL - Swayam) Digital Library resources (DEL NET) Online Classes through Zoom, Google Meet, Microsoft Team, seminar hall equipped with all digital facilities. Online competitions. Online quiz- Faculties prepare online quiz for students after the completion of each unit

with the help of GOOGLE FORMS. Experimental pharmacology series can be used to demonstrate drug on different animal systems. Micromedex is an online platform which provides information about drugs, toxicology, diseases, acute cure, and alternative medicine for health professionals.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

58

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

10

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

02

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

58

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student towards learning and attending the classes has been also increased. For transparent and robust for internal assessment, the following mechanisms are conducted. Interaction with students regarding their internal assessment. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. At the entry level, admissions are given purely on merit basis and the lists of merit students are displayed on Notice board.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Effective implementation of evaluation reform of the university are strictly followed and those initiated by its own are ensured by the institution by strict compliance of process and procedure devised/ suggested by the university in order to follow the continuous evaluation system. The Institute has taken following measures for the effective implementation of the evaluation reforms introduced by the University: The Institute has exam coordinators for smooth conduction of the examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Pharmacy curriculum has developed and adopted Programme Outcomes (POs) for guiding the programme. POs describe that, what students are expected to know or be able to do by the time of graduation from the programme.

The Programme Outcomes (POs) are

PO Number

Programme Outcome

PO1

Develop an understanding for the need of pharmaceutical sciences and technology towards giving quality life to people in society through the quality of medicines.

P02

Apply the knowledge and skills gained through education to gain recognition in professional course and society.

P03

To create awareness in society about the effective and safe use of medicines.

P04

Act efficiently as a leader in the diverse areas of the profession to demonstrate the ability to plan and implement professional activities.

P05

To provide a practical knowledge of the basic pharmaceutical sciences and the skill, acquire to deal with problems towards problem solving through.

P06

Develop ability for in-depth information and critical thinking in order to identify, formulate and solve the issues related to Pharmaceutical Industry, Regulatory Agencies, Hospital Pharmacy & clinical Pharmacy for better services to the community.

P07

Identify the goals and regulations involved in the drug discovery and development, manufacture, distribution and sale of medicines and develop problem-based learning approach and analytical thinking in his/her academic and professional life.

P08

To design and develop process to perform experiments in various pharmaceutical areas like Pharmacognosy, Pharmaceutical Chemistry including Analytical Chemistry, Pharmaceutical Biotechnology, Pharmacology, Formulation and Development.

P09

To fill the gap with other health care communities to provide

innovative solutions for the purpose to maintain public health.

PO10

To develop team spirit for the development of student profession to the social needs and professional ethics.

PO11

Updating the knowledge through continuous learning to face the challenges for better services to the community.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute is affiliated to Jawaharlal Nehru Technological University Anantapur (JNTUA) We offered Under Graduate, Post Graduate and Research programs. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board. After measuring attainment of POs, PSOs and COs, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively. Subsequently, the College took care of the attainment to measure the POs, PSOs and COs and implemented the mechanism as follows:- The institute followed the Academic Calendar of our affiliated university. All the subject teachers maintained Academic Diary in every academic year. All the subject teachers prepared Semester-Wise evaluation Reports. Internal examination committee analyzed evaluation reports of results. In 2.6.1 criteria all POs and COs are added.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

94

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://ancpap.in/student-satisfactory-survey>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

01

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

02

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute has a well-defined and published research promotion policy. Faculty members are encouraged and financially supported to

guide research. A good number of students have registered for Ph.D,The Institute has developed several research labs in the respective area of research.Industry-Institute Partnership Cell established. Institution Innovation Council also Established.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

02

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during

the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

29

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

07

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme (NSS)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

03

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

05

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sophisticated equipment available in the laboratories. The Institute has a policy for the creation and enhancement of infrastructure in order to promote a good teaching learning environment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution gives utmost importance to the overall development of the students and organizes various sports, games, and cultural activities on campus regularly. As cultural activities are an integral part of the study, the students are permitted to participate in various cultural activities inside and outside the campus.yoga sessionsare conducted regulatory for faculty and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3569410

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using TLSS integrated library management system. Library automation as a process where every major task of a library is automated. Such a facility help in efficient tracking of record of Books that have been issued, returned and added in the library. It can store information related to book numbers, author names, rack details and book titles. Management of the members also becomes much easiers when automation is put in use.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	C. Any 2 of the above								
<table border="1"> <thead> <tr> <th data-bbox="84 365 542 421">File Description</th> <th data-bbox="550 365 1468 421">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="84 432 542 521">Upload any additional information</td> <td data-bbox="550 432 1468 521" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="84 533 542 694">Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)</td> <td data-bbox="550 533 1468 694" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Upload any additional information	No File Uploaded	Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File			
File Description	Documents								
Upload any additional information	No File Uploaded								
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File								
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)									
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)									
1,36,338									
<table border="1"> <thead> <tr> <th data-bbox="84 1037 542 1093">File Description</th> <th data-bbox="550 1037 1468 1093">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="84 1104 542 1149">Any additional information</td> <td data-bbox="550 1104 1468 1149" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="84 1160 542 1216">Audited statements of accounts</td> <td data-bbox="550 1160 1468 1216" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="84 1227 542 1388">Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)</td> <td data-bbox="550 1227 1468 1388" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Audited statements of accounts	No File Uploaded	Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File	
File Description	Documents								
Any additional information	No File Uploaded								
Audited statements of accounts	No File Uploaded								
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File								
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)									
4.2.4.1 - Number of teachers and students using library per day over last one year									
85									
<table border="1"> <thead> <tr> <th data-bbox="84 1686 542 1742">File Description</th> <th data-bbox="550 1686 1468 1742">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="84 1753 542 1798">Any additional information</td> <td data-bbox="550 1753 1468 1798" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="84 1809 542 1899">Details of library usage by teachers and students</td> <td data-bbox="550 1809 1468 1899" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Details of library usage by teachers and students	View File			
File Description	Documents								
Any additional information	No File Uploaded								
Details of library usage by teachers and students	View File								
4.3 - IT Infrastructure									
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi									

IT facilities have been updated on regular basis (40 MBPS) Internet facility available. Overall in every year, our computer laboratories were upgraded or new laboratories set up for new requirements.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

131

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

35,69,410

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has a well-defined policy and system in place for the maintenance and utilization of all its physical and academic facilities, Excellant class rooms, Laboratories, Library, sports and computer facilities available.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

263

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

263

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
200	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
15	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	D. Any 1 of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

45

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

45

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

28

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative like Alumni Association, Institutional Innovation Council (IIC) , Anti-ragging Cell, NSS Units, Sports Councils and others bodies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Annamacharya College of Pharmacy has an Alumni Association which was started in the year 2009. Currently more than 500 students have registered their names in the association. Till date six Alumni meets were organized at ANCP. Office bearers of the association are selected by nomination whenever it is needed. To encourage the members towards the activities and progress of the Alumni. To provide assistance and facilities for the development of the college. To promote and encourage friendly relations among all the members of the Association. To keep Alumni informed about the alumni matter. To promote career guidance, interaction with Industry and continuing education and also, to serve the common cause of the members interest in general.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Institute has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards a decentralized governance system. 1. Principal Level: The Governing Body delegates all the academic and operational decisions based on policy framed by the College academic Committee headed by the Principal to fulfil the vision and mission of the institute. The college academic Committee formulated common working procedures and entrusts the implementation with the faculty members. 2. Faculty Level: Faculty members were given representation in various committees/cells and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, co-curricular, and extracurricular activities. They are given authority to conduct seminars/workshops/conferences/FDPs with industry experts and appointed as coordinator and convener for organizing the same. For effective implementation and improvement of the institute, the following committees are formed. Other units of the institute like sports, library, store etc. have operational autonomy under the guidance of the various committees/cells.

Committee/cell/Coordinator

Roles and responsibilities

Principal

Implementation and monitoring of the academic and administrative system to cater to the vision and mission of the institute

Academic monitoring committee

Academic development and monitoring progress of various teaching/learning processes

All HOD's

Academic activities

Examination

Internal & University examination activities committee/College

Examination

Research committee/Academic Research Coordinator

Academic and research activities

NSS Coordinator

NSS activities

Training placement and career counselling cell

Training and Placement activities

Entrepreneurship Development Cell

EDC activities

Student welfare committee

Planning, execution and supervision of activities of a student association

Cultural and sports committee

Planning, execution and supervision of cultural and sports activities

Student grievances redressal committee

Attending and redressal of students problems

Office Section

Supervision and management of all administrative and operational functions

Accountant

Management of finance and account activities

Library Committee

Management of learning resources

Ant-ragging committee

Prevention and action against ragging cases

Women empowerment cell

To create and encourage social awareness

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

To impart futuristic technical education, and install high patterns of discipline with the help of our dedicated staff who have set global standards, making our students technologically superior, and ethically strong, who in turn shall improve the quality of life of the human race. To acquire advance pharmaceutical knowledge through educational and scholarly activities, and to create a collaborative atmosphere with other healthcare professionals with mutual respect, and effective communication, and to manufacture quality medicine, thereby achieving positive and patient-centred outcomes.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The physical facilities including Laboratories, Classrooms and Computers etc. are made available for the students those who are admitted in the Annamacharya College of Pharmacy. The classrooms boards and furniture facilities are utilized regularly by the students but sometime it is also made available for the other governmental organizations for conducting the exams like Andhra Pradesh Public Service commission (APPSC), AP POLYCET Exam. The maintenance and the cleaning of the classrooms and the laboratories are done with the efforts of the nonteaching staff. Medicinal garden in the premises has been maintained by the gardener appointed by the institute. The college has adequate number of the computers with internet connections and the utility software's distributed in different Locations like office, laboratories, library, individual departments etc. All the stakeholders have equal opportunity to use those facilities as per the rules and the policies of the AET. The simulation and language laboratory connected in LAN is open for all students for their practical and other professional activities, the office computers are connected with uninterrupted internet connection for official communication to governing bodies and regulatory bodies of institute. The departments and the staff can make use of the computer system with internet at their seating places in addition that majority of the staff has their own laptops and the internet. The maintenance of UPS and the Generator is regularly done by AET. Electrical and the Plumbing related maintenance is done with the help of local skilled persons. Library facilities are available for both teaching and students. The requirement and list of books is taken from the concerned departments and HOD's are involved in the process. The finalized list of required books is duly approved and signed by the Principal. Suggestion box is installed inside the reading room to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in

exam. TLSS & DELNET software used in Library

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Effective welfare measures in place for its teaching and non-teaching staff. The various welfare schemes are as follows: All the non-doctoral staff members are encouraged to get enrolled for part-time Ph.D. program, Employees' Provident Fund (EPF) facility for non-teaching staff members. freeYoga and meditation classes are provided. Maternity benefits as per norms. Financial assistance has been given to the faculty as an encoragements.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

04

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

35

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

TEACHING STAFF APPRAISAL

Performance appraisal is the process of evaluating how well employers perform their jobs as compared to a set of standards and then communicating that information to those employees. This review is usually carried out periodically. Specifically, it identifies the gap between the expected performance level and the actual performance level. In the larger context of Institution improvement, teacher performance appraisal system provides principals and teachers with processes and procedures that can help bring about improvements in teaching and student learning. The appraisal process can also promote the collaboration and relationship building essential to create and sustain an effective learning community. It is especially important to see the appraisal system as a supportive and effective way of helping teachers grow and develop as confident, proficient teachers.

the following components are common to the appraisal of both new and experienced teachers:

- Competency statements that describe the skills, knowledge, and attitudes that new and experienced teachers must reflect in their teaching practice.
- Classroom observation of the teacher by the appraising principal, agreed to by both parties. Prior to each observation, the teacher and principal discuss the competencies that will be the focus of the observation.

- Appraisal meetings that promote professional dialogue between the principal and the teacher. A principal must arrange a pre-observation meeting with the teacher to prepare for the classroom observation and a post-observation meeting to discuss what went on during the observation. The meetings provide opportunities for reflection and collaboration to promote growth and improvement.
- A summative report that documents the appraisal process. This report becomes a vehicle for teachers to reflect on the feedback they have received and to identify opportunities for growth. It also provides the means by which principals inform teachers of their TPA rating.
- A rating that reflects a principal's assessment of a teacher's overall performance. There are some differences in rating categories for new and experienced teachers.
- A process for providing additional support depending on the outcome of the appraisal. The salient features of the performance appraisal system are as follows:

Teaching Staff

The performance of each faculty member is assessed according to the Annual Self Assessment for the Performance Based Appraisal System. The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment..The faculty members are informed well in advance of their due promotion. Faculty members whose promotions are due are recommended based on their API score and are required to appear before the screening-cum-selection committee.

NON TEACHING STAFF

All non-teaching staff is also assessed through annual confidential reports and annual performance appraisal. The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues, students and public.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit: Internal Audit is conducted by an Internal Audit. The institute regularly conducts internal and external financial audits. The Internal audits are ongoing continuous process in the institute. All vouchers pertaining to all transactions in each financial year are thoroughly checked and verified by a team of staff under accounts. Likewise internal audits are conducted on elaborate way. In addition to the internal audits, external audits are done by Sankaram & Associates (Chartered Accountants, Firm. Regd.No. 003581S), Hyderabad, twice in a year, to verify and certify Income and Expenditure and Capital expenditure of the institute. So far there are no major findings / objections. Minor errors when pointed out by the audit team are immediately corrected; rectified and precautionary steps are taken to avoid the recurrence of such error in future

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses. The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, etc. Resource Mobilization Policy and Procedure Before the financial year begins, Principal and Heads of Departments prepare the college budget. The institutional budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs. It includes planned expenses such as lab equipment purchases, furniture, and other development Expenses. The budget is scrutinized and approved by the top management and Governing Council. Accounts department and Purchase department monitor whether expenses are exceeding budget provision.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes by constantly reviewing the teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and followed mentor - mentee systems.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

After establishing the IQAC in the college, started working towards quality education and inculcating quality culture among the students and staff. Participation of college in NIRF, ARIIA, NBA, AISHE, and various other quality audits recognized by the state, national and international agencies. Establishment of Institute Innovation Council (IIC) under MOE. Conducting quality programs i.e., seminars, webinars, guest lectures, conferences, et through online and offline. To submit the Annual Quality Assurance Report (AQAR) annually to the NAAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures initiated by the institution for the promotion of gender equity programmes like Celebrations of International Women's Day. The institute has a policy of appreciating faculty without gender bias. Women faculty are nominated, based on their ability, as heads of the departments and conveners of various committees and discharging their duties efficiently.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste Management: Waste Management steps including: • Solid waste management • Liquid waste management • E Waste management
 Annamacharya College of Pharmacy, promotes the concept of reducing the need to dispose of waste as much as possible, and also ensuring proper disposal of whatever waste is generated. Thus ensuring a clean and healthy campus. **Solid waste management:** There are separate dustbins for the biodegradable and non biodegradable wastes which are placed at various locations on campus. The dustbins are properly labelled with instructions to clearly distinguish the waste. **Biological waste** from the microbiology and pharmacology department consisting of microorganisms and animals are properly disposed of by following proper treatment protocols and using incinerators. Usage of plastic bags is discouraged within the College premises; **Littering of wastes** is prohibited in the campus. After every program conducted in the college, the students clean the premises and the wastes produced are separated into biodegradable and non-biodegradable wastes. **Liquid Waste Management:** Use of hazardous liquid chemicals generating hazardous fumes are avoided. The other wastes generated and waste liquids are disposed of according to the standard procedures.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p>
<p>S.No.</p> <p>Name of the Event Event organized Date 1 International Yoga Day 21/06/2021 2 National youth day 12/01/2021 3 National science day 27/02/2021</p>

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. Vigilance Awareness Week organized by Annamacharya college of Pharmacy.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates / organizes national and international commemorative days like International Women's Day, Pongal Celebrations, International Day of Yoga, Independence Day Celebrations and other important days.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1

AICTE SPONSORED STTP (SHORT TERM TRAINING PROGRAM) ON QUALITY BY DESIGN FOR FACULTY MEMBERS AND RESEARCH SCHOLARS - Online mode

GOAL: To encourage scholars and faculty members to participate in Short Tern Training Program for the betterment of knowledge and skills in research activities and education policy.

THE CONTEXT: The scholars were encouraged to participate in Short

Tern Training Program. This program exposes and cultivates creative knowledge and practical skill in designing new experiments and also to summarize novel and advanced and simplified methods for existed procedures.

THE PRACTICE: The participants were trained for updated quality by design content in formulation research and analysis. National education policy procedures were taught with the requirements to produce best out students to serve in industry. Challenging thoughts and designs were charted to do novel research works. Advances in drug delivery system awareness the selection of raw materials from the level of excipients, polymers of controlled release with the ranges in biodegradability. Plan out design for schematic implementation of research work with various methodologies

EVIDENCE OF SUCCESS: Many research scholars and faculty members participated in this event and secured the participation certificates and cleared their doubts and hurdles in their carrying out research. This program also inspired all the listeners to fabricated novel research projects. Eminent speakers were introduced for guest lecturers in and around India.

BEST PRACTICE 2

ENCOURAGING THE STUDENTS TO PARTICIPATE IN NATIONAL LEVEL - PHARMACY WEEK COMPETITION IN POSTER DESIGN CONTEST

GOAL: To encourage students to participate in national level pharmacy week competition contests for their bright exposure and alarming professional career.

THE CONTEXT: The students were aspired to participate in national level pharmacy week competition contests other events in national level whenever there is an opportunity for their exposure and presentation. The faculty members are intended to encourage the students to scan and focus on a certain important current aspects in the challenging field of pharmacy topics and concepts which was demanded for participation.

THE PRACTICE: The students were trained for necessary communication and designing skills for their best level performance in college premises. Regular care, monitoring, attention could be paid for the high level to all students to achieve prizes in competitions. Extra care could be made for final performance by incorporating all the skills and needs with updating performance. The performance training and implementation of practice was made by concerned expertise

professionals before introducing them in the platform of competition.

EVIDENCE OF SUCCESS: The student participant won the second prize in POSTER DESIGN CONTEST ON THE THEME ENTITLED "PHARMACISTS : FRONTLINE HEALTH PROFESSIONALS" conducted by The Department of Pharmacy, Christian Medical College, Vellore.

BEST PRACTICE 3

ENCOURAGING THE STUDENTS TO APPEAR AND SECURE RANKS IN COMPETITIVE EXAMS FOR THIER HIGHER STUDIES

GOAL: To encourage students to appear and secure good rank in various competitive examinations to achieve admission in country reputed organizations.

THE CONTEXT: The students were guided and engaged to appear for national level competitive examinations such as GPAT and NIPER JEE for their admission in country reputed organizations. This also helps the students in performing better research in their higher studies.

THE PRACTICE: The students were guided and engaged with good content according to topics.

Regular references were discussed for the students and also the important topics according to competitive level of examination. Proper preserved content is given for them through standard textbooks and internet resources and previous question papers.

EVIDENCE OF SUCCESS: The student participants in the Graduate Pharmacy Aptitude Test and qualified for their higher studies with scholarships. After qualifying the GPAT examination the students appeared for NIPER JEE and got admitted in their allotted organizations.

BEST PRACTICE 4

ONLINE QUIZ TEST SERIES ON "INTELLECTUAL PROPERTY RIGHTS" WAS ORGANIZED FOR FACULTY MEMBERS RESEARCH SCHOLARS AND STUDENTS

GOAL: To organize the ONLINE QUIZ TEST SERIES (10 WEEKS TEST SERIES) ON "INTELLECTUAL PROPERTY RIGHTS" for faculty members research scholars and students.

THE CONTEXT: The students, scholars and faculty members were encouraged to participate in ONLINE QUIZ TEST SERIES ON "INTELLECTUAL PROPERTY RIGHTS" organized by Dept. of Pharmaceutical Analysis in Association with IPGA-Rayalaseema Chapter & ANCP-Institution's Innovation Council.

THE PRACTICE: The participants were given questions through the google link to open in their respective electronic devices including mobile phones and laptops etc. Sufficient time was given to think and answer the given questions in each test concerns to the topic. Questions were also be displayed upon their link opening and all are related to the theme which costs more in their research activities. The theme is selected in such a way that it covers all the aspects on overview of protecting their research works for the prescribed duration. It upon its penetrated awareness on the students and scholars inspires the research works according to the current scenario. It also offers good knowledge in the pharmacy science field how the research work is applied for gaining by the inventor innovations and designs.

EVIDENCE OF SUCCESS: Many students, research scholars and faculty members participated in this event and secured the participation certificates after obtaining the qualifying marks. It also cleared and came across many technical terms in the field of pharmacy which deserves in their higher studies.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College has provided tremendous thrust and priority to its Program of Diversity Inclusion and Integration - an area distinctive to the Vision of the College. The College emphasizes the need to mainstream the marginalized and weaker sections of students to ensure justice and equity in society

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Preparation for NAAC -2nd Cycle and NBA accreditation
- Continuous efforts to obtain development grants from all possible funding and grant schemes from government and non government organizations such as UGC, MoE, DST, ICMR, AICTE, SERB.
- Modernization of class rooms to e-classrooms using ICT tools.
- Promoting Quality Research
- To embrace technology and digital initiatives, further to the development of skills and research and enable our students to have access to lifelong learning, we shall aim to become a leader in Pharmaceutical Sciences enabled teaching - learning and research institution.
- Organization of Seminars/Workshop for entrepreneurship Development among the students.
- We plan to improve the ratio of PhD faculty members keeping in view the requirement of both Indian and International accreditations.
- We plan to establish incubation cell under the AP government grant scheme.
- MoU with national and international research collaborations.